If consultation is required, please see below:

*When changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements (including any supplementary information form) that will apply for admission applications the following school year. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every seven years, even if there have been no changes during that period.*

*Consultation must last for a minimum of 6 weeks and must take place between 1 October and 31 January in the determination year.*

*Admission authorities must consult with:*

* *Parents of children between the ages of two and eighteen.*
* *Other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions.*
* *All other admission authorities within the relevant area (except that primary schools need not consult secondary schools).*
* *Whichever of the governing body and the local authority is not the admission authority.*
* *Any adjoining neighboring local authorities where the admission authority is the local authority.*
* *In the case of schools designated with a religious character, the body or person representing the religion or religious denomination.*

Please let us know if you are looking to make any changes and we can help support you through the consultation process.